

FEBRUARY 2018 SETTLEMENT SERVICES WORKSHOP CALENDAR

| MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY |
|--|---|-----------|--|--|
| | | | 1 | 2 |
| 5 | 6 | 7 | 8 | 9 |
| 12 | 13 | 14 | 15 | 16 |
| 19 OFFICE CLOSED FAMILY DAY  | 20 | 21 | 22 Taxation & Overseas Asset Filing 1:00pm - 2:30pm (CET Oakville-NIC) | 22 First Canadian Resume 10:00am - 12:00pm Interview Skills 12:00pm - 2:00pm (Afghan Women's Organization) |
| 26 | 27 First Canadian Resume & Personal Branding 10:00am - 12:00pm (CET Oakville-NIC) | 28 | | |

WORKSHOP DESCRIPTIONS

Taxation and Overseas Asset Filing (**THIS WORKSHOP WILL BE DELIVERED IN MANDARIN**) - This workshop helps newcomers understand the Canadian Taxation System, documents needed for income tax filing and the definition of overseas assets.

First Canadian Resume (February 22 session) - Your resume is often the first point of contact between you and an employer. If you are a newcomer to Canada and interested in how to write an effective resume for the Canadian job market, join our workshop where you will learn the basics of resume writing, how to highlight your skills and what the difference is between a resume and a CV.

Please contact Fahima at Afghan Women's Organization to book your spot in the workshop(s).
Contact Number: (905) 279-3679 or e-mail marina@peelcareer.com.

Interview Skills (February 22) - Join an interactive workshop on learning how to market yourself during an interview. You will discover how to answer tough interview questions, dress for success and fully prepare to meet the requirements of the employer.

First Canadian Resume (February 27 session) - Your resume is often the first point of contact between you and an employer. If you are a newcomer to Canada and interested in how to write an effective resume for the Canadian job market, join our workshop where you will learn the basics of resume writing, how to highlight your skills and what the difference is between a resume and a CV.

Personal Branding - In the competitive Canadian job market, it is a growing trend to brand yourself through social media to help you stand out from other applicants, tap the hidden job market, and to gain access to a network of professionals. This workshop will help participants understand how and why they should build and keep a positive online presence for the purpose of employment. Participants will be introduced to the concept of personal branding and how to use platforms such as LinkedIn, Facebook and Twitter to create their own personal brand.

Eligibility: Permanent Residents, Convention Refugees, and Live-in Caregivers
(Proof of eligibility is required to register for all workshops)

Workshops are available FREE of charge!

*** Space is limited so please call 905.670.1967 or email services@peelcareer.com to register!***

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