

**DECEMBER 2017 SETTLEMENT SERVICES WORKSHOP CALENDAR**

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
				1
4	5	6 Canadian Taxation System Introduction 1:00pm - 2:30pm (Peel Career Assessment Services)	7	8
11	12 Canadian Import & Export System Introduction 1:00pm - 2:30pm (Peel Career Assessment Services)	13 First Canadian Resume & Personal Branding 10:00am - 12:00pm (CET Oakville-NIC)	14	15
18	19	20	21	22
25 <b>OFFICE CLOSED CHRISTMAS</b>	26 <b>OFFICE CLOSED BOXING DAY</b>	27	28	29

## WORKSHOP DESCRIPTIONS

**Canadian Taxation System Introduction** (**THIS WORKSHOP WILL BE DELIVERED IN MANDARIN**) -

This workshop will help newcomers understand the Canadian Taxation System, documents needed for income tax filing and the definition of overseas assets .

**First Canadian Resume** - Your resume is often the first point of contact between you and an employer. If you are a newcomer to Canada and interested in how to write an effective resume for the Canadian job market, join our workshop where you will learn the basics of resume writing, how to highlight your skills and what the difference is between a resume and a CV.

**Personal Branding** - In the competitive Canadian job market, it is a growing trend to brand yourself through social media to help you stand out from other applicants, tap the hidden job market, and to gain access to a network of professionals. This workshop will help participants understand how and why they should build and keep a positive online presence for the purpose of employment. Participants will be introduced to the concept of personal branding and how to use platforms such as LinkedIn, Facebook and Twitter to create their own personal brand.

**Canadian Import & Export System Introduction** (**THIS WORKSHOP WILL BE DELIVERED IN MANDARIN**) - This workshop provides introductory information about the Canadian Import & Export system, documents/preparation before importing/import process/duties and taxes, documents/preparation before exporting/export process.

Eligibility: Permanent Residents, Convention Refugees, and Live-in Caregivers  
(Proof of eligibility is required to register for all workshops)

**Workshops are available FREE of charge!**

**\* Space is limited so please call 905.670.1967 or email [services@peelcareer.com](mailto:services@peelcareer.com) to register!\***

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