



EMPLOYMENT SERVICES

975 MEYERSIDE DRIVE, MISSISSAUGA, ON L5T 1P9 • 905.670.1967 • WWW.PEELCAREER.COM

FEBRUARY 2012 ERC & WORKSHOP CALENDAR

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
		1	2 Interview Skills: Convince the Employer to hire YOU! 9am – 3pm	3
6	7 Second Career Info Session 9:30am-10:30am	8	9 Social Networking 9am – 12pm	10
13	14	15	16	17
20 OFFICE CLOSED FOR FAMILY DAY	21	22	23 Networking for Success: 9am – 11:30am <hr/> Job Search Letters: 1pm – 3:30pm	24
27	28 Second Career Info Session 9:30am-10:30am	29		

ERC Hours: Monday – Thursday: 8am – 4pm, Friday: 8am – 12pm
closed Monday to Thursday between 12pm and 1pm for lunch



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WORKSHOP DESCRIPTIONS

- 1. Interview Skills: Convince the Employer to Hire YOU!** Learn how to effectively answer common and challenging interview questions and practice during a group and/or one-on-one mock interview!
- 2. Social Networking** – Learn how to use Facebook, LinkedIn and Twitter to advance your job search and networking opportunities! ***Participants must create an account/profile on Facebook, LinkedIn and Twitter prior to the start of the workshop***
- 3. Networking for Success: How to Connect with the Decision Makers!** Learn how to identify and access the hidden job market through networking and cold-calling. Develop an effective networking letter and discover how to connect with decision makers in your industry.
- 4. Job Search Letters: Communicate Professionally from Application to Follow-up!** Learn how to communicate professionally from application through to the post-interview stage in order to make solid connections with employers.

Workshops are available to anyone FREE of charge!

*** Space is limited so please call 905.670.1967 or email erc@peelcareer.com to register!***

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